1. **Call to Order –** Clint Robinson
   1. **1830**
2. **Welcome –** Clint Robinson
   1. Introductions
      1. Adam Retzlaff, Matt Klein, Rudy Cataldo, Mike Thomason, Evan Kellis, Joel Westendorf, Craig Thompson, Jeff Spencer, Franny Medeiros, Troy Bass, Sean McAndrew, Rob Light, Katherine Hill, Tony Sposeto, Rob Zeis, Clint Robinson, Rich Davis
3. **Additions / Corrections to the agenda**
4. **Approval of March 2016 minutes**
   1. **1st Hill, 2nd Light**
5. **Treasurer’s Report**  - Matt Klein
   1. Org Savings 1 $11,779.13 $11,774.13
   2. Org Checking 2 $12,502.00 $12,502.00
   3. Totals $24,281.13 $24,276.13
6. **Training Committee Report** – Frank Prowant
   1. NREMT refresher is the planning process. Chief Schellhase is chairing the 2018 NREMT refresher
7. **STEMI Committee Report** – Frank Prowant
   1. No report at this time
8. **Operations Committee Report** – David Edgar
   1. Pulsara is getting closer to becoming a reality
   2. Mike Thomason- Sub-section committee meeting
      1. Currently 11 counties involved with this sub-section group. CIEMSD will be the representative for the Polk Co. EMS agencies. Chief Helland and Mike Thomason will be the individuals reaching out to the other EMS services to identify representatives for the other counties.
      2. Currently CIEMSD is the only EMS entity that is being recognized at the committee meeting.
      3. Upcoming meeting Friday morning, May 26th @ 0900
9. **Communications Center Report –** 
   1. **Rich Davis – Unity Point Comms:** Communications between Unity Point and Mercy has been working well.
10. **Polk County Fire Chiefs Association Report** – Clint Robinson
    1. Nothing really relevant
11. **IEMSA** – Katy Hill
    1. Memorial went well, 90 attendants, 8 names added to the memorial. Thanks to West Des Moines EMS for hosting event
12. **Polk County Emergency Management**  - Franny Medeiros
    1. **May 30th from 1300 to 1600; Active Threat Work Group Fire/ EMS**
13. **Polk County Medical Examiner** – Amanda Luick
    1. **Nothing to report**
14. **Hospital Reports**
    1. EMS reports to hospitals – Katy Hill, Matt Klein
       1. Information has been sent out for fax and email information for both agencies
    2. Unity Point- EMS week in full swing.
       1. Patient follow up we had to back away from the CIEMSD follow up option. Should be back up and running in the next week to
    3. Mercy: EMS events this week.
15. **Member County Reports**
    1. **Warren:** Nursing homes will be reaching out to Fire / EMS departments will be required to hold 2 exercises by November 2017**.** They have to participate in an exercise of some form by November.
       1. **For agencies in Polk CO:** The Polk County EMA has reference material for assisting nursing home staff with coordinating or attending emergency planning for exercises.
    2. **Dallas:** nothing to report
16. **Announcements**
    1. Upcoming Training Opportunities
       1. Billing committee: June 6th at 1330, located at Station #1
       2. Mercy College:
          1. Military Medic Program will be starting this fall.
    2. Hiring/Promotion/Recognition
       1. Urbandale will be hiring 2
       2. Waukee will be promoting a full-time Lt.
    3. Fund Raising Events
17. Adjourn @ 1905; Happy EMS Week!!