



Central Iowa EMS Directors Association
Meeting Minutes
Monday, September 16th, 2013
Waukee Fire Department
1300 SE LA Grant Parkway, Waukee

1) Call to Order – 1800, Brian Helland

2) Welcome / Attendants:– Brian Helland

Katy Hill	Unity Point DSM
David Edgar	West Des Moines EMS
Brad Button	Westcom
Amanda Luick	Polk Co. Medical Examiner
A.J. Mumm	Polk Co. EMA
Chris Perrin	MICS / MGMC
Clint Robinson	Waukee Fire Dept.
Brian Helland	Clive Fire Dept.
Adam Vanderleest	Polk City Fire Dept.
Rob Light	Urbandale Fire Dept.
Frank Prowant	Ankeny Fire Dept.
Joel Westendorf	Delaware Fire Dept.
David Williams	Altoona Fire Dept.
Matt Klein	Mercy Medical Center / Windsor Heights Fire

3) Public Education Outreach – Latino women and cardiovascular disease – Ana Coppola, Polk County Health Department

Ms. Coppola presented information that is being used to educate Latino women in the greater Polk County / Metro area on signs and symptoms related to acute coronary syndrome. The Polk County Health Department is reaching out to EMS and Dispatch centers to assist with education materials and resources that are available for patients that are Latino. There is a known fear or lack of education with this population in reaching out for assistance via EMS. If additional materials / resources are needed, printed in Spanish and English, contact Ana Coppola at the Polk County Health Department.

4) Additions / Corrections to the agenda

None

5) Approval of May 2013 minutes

Motion: Prowant

Second: Richardson

6) Treasurer’s Report - Matt Klein

*Bank Accounts: Checking \$1,387.50 (Transactions since 8/1/2013: Deposits \$600.00, Debits \$270.00 catering round table, \$99.00 Page, Wolfberg, & Wirth webinar); Savings \$16,135.09
PayPal: \$2,152.54*

7) Training Committee Report – Frank Prowant

a) Round Table

Round table has been very successful, last meeting discussed employee issues. Just completed 3rd event with 4th event scheduled for November 7th @ 1830 Ankeny Fire Department. Registration is available on the CIEMSD website. <http://www.ciemsd.org/?event=ems-round-table-4>

- b) Reminder of resources available – books, MCI manikins, audience response system, etc.
There are approximately 2000 Smart MCI triage tags available, 499 Smart MCI triage online training keys available. Currently researching the possibility of using one key for training in a group setting as opposed to using 30 for one class. Awaiting feedback from Collin Smart. Survey Monkey is also available for members of the CIEMSD to utilize, contact Chief Helland for information or access to utilize this resource.

Additional discussion:

NREMT refresher is scheduled to be held at DMACC South Ridge campus in January. Registration is open, currently looking for instructors. If you know of someone that would be a presenter or would like to assist with presenting contact TJ Carroll, DMACC. (Please see flyer for details)

http://www.ciemsd.org/?page_id=1237

8) Operations Committee Report – Dave Edgar

Latest edition of Synergy, sponsored by Mercy Medical Center, was delivered to the CIEMSD services area. Last meeting was canceled due to schedule conflicts with committee.

Additional Discussion:

Chief Prowant introduced the potential development of a STEMI Task Force. The goal of the task force would be to research and develop a standardized approach for the management and treatment of STEMI patients. This process would include EMS, ED, and Cath Lab/Cardiology personnel to utilize a standardized process, form or documentation, and treatment parameters from 911 call to intervention in the Cath Lab with follow up to the EMS agencies. Would there be a potential for developing this task force with the CIEMSD and Metro hospitals? The initial process would be similar to the current Metro Trauma committee. Will begin to research the potential of developing this task force with representative from EMS, Mercy and Unity Point Cath Lab Staff and quality improvement personnel. More information to follow on this subject.

9) Membership Committee – Katy Hill

- a) Dues for 2013

14 members have paid

8 invoices have been sent

28 reminders have been sent

Do we look into adding an extended membership fee? (I.e. \$250.00 / 5 years or lifetime membership fee)

Send annual membership dues in January. We could look at adding the membership fee to registration invoices for CIEMSD Refresher in January for departments that attend and /or have not paid dues.

10) Communications Center Report

Westcom: *Polk Co. VHF frequency is no more as of Sept 30. Polk Co. has been using VTAC, 8Call90, and other MICS call frequencies for inter-operability. Will look in to bringing the portable repeater to future meetings to demonstrate utilizing the MICS system.*



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11) Polk County Fire Chiefs Association Report – Brian Helland

- i) Priority medical dispatching is attempting to get placed into Polk County dispatch. As well as quality improvement, planning, and development.*
- ii) AEMT course is to be held at the Pleasant Hill Fire Department, do not know specific dates.*
- iii) Recent increase in heroin overdoses and deaths related to heroin overdose in the greater metro area. Discussion regarding the utilization of IV or IN Narcan administration for reversal of heroin.*

12) IEMSA – Katy Hill

Conference brochure is online. Conference is scheduled for Nov 7 -9 at Hy-Vee Hall. Printed brochure is at the printers and will be mailed out soon. Please submit nominations for awards.

<http://www.iemsa.net/conference.htm>

Administrative changes at the IDPH: Ken Sharp will be picking up the Division of EMS and Rebecca Curtis will be the new bureau Chief.

13) Metro Trauma Committee Report – Brian Helland

Mock crash was held at Newton, well received by the community and school.

14) Metro ED Committee Report – Clint Robinson

Nothing to report, committee has not meet since last meeting.

15) Polk County Emergency Management - AJ Mumm

Good news: Funding earmarked for CIEMSD is in the process of Grant Guidance (what we can spend the funds on). Unknown exact amount available, but Peggy will be researching and determining the final dollar amount and will let the group know by end of week. The group will need to determine what the priorities for remaining funds.

Bad news: 2013 grant year MMRS was not funded due to funding being delegated to other specialty areas/groups. This would start October this year to September 2014.

Peggy will be retiring March 2014. Her assistance and dedication to the greater Polk County area has been greatly appreciated.

16) Polk County Medical Examiner

Would like to thank all of the EMS agencies for their assistance on scenes.

17) Hospital Reports

- i) Unity Point:** *Please label your equipment, so that it may be returned to the proper owners. All unlabeled equipment is currently on its way to Africa. Reminder to agencies that the interventionists are increasing the frequency of right radial arm approach for cath lab patients. All three facilities recently received accreditation as chest pain centers.*
- ii) Mercy:** *Upcoming Trauma Trends conference on October 4th at Mercy Medical Center: East tower auditorium.*
- iii) Mary Greeley:** *Lorna _____, resigned her position (forgive me I did not catch further specific details on her resignation)*

18) Member County Reports: *none reported*

19) New Business

a) **EMS Data Project** – Chris Perrin

Looking into developing a group for the EMS Data Project. What data needs to be collected? Is the data collected the same from dept. to dept.? How can we collect the data to improve our services and the care we provide to our patients? Nick Nudel, gentleman from North Dakota, has been contacted and is will to assist with this project (please see handout provided). “Triple Aim” of this project: Patient satisfaction, community or population based health care, reducing cost to provide care. This project would look at quality improvement and quality measures associated with EMS. Current group of members will begin this project and should contact Mr. Perrin if interested is assisting.

b) **November Elections** – bylaws call for nominations from the floor for officers in September with election in November. Last meeting, participants decided unanimously to forgo the nomination committee process and nominate from the floor in September.

i) **Current Officers:** *Nominations are listed below; if there is someone you would like to nominate please contact Chief Helland.*

(1) President – Brian Helland

(2) Vice President – Clint Robinson

(3) Secretary/Treasurer – Matt Klein (appointed when position vacated by Peg Back)

(4) Financial Officer – Lamar Hudson

20) Announcements

a) Upcoming Training Opportunities

AEMT course at Pleasant Hill

Trauma Trends: October 4th Mercy Medical Center.

<http://www.ciemsd.org/?event=mercy-trauma-trends>

Clive Fire: Looking for AMLS instructors? Would like to hold a course in January 2014

b) Hiring/Promotion/Recognition

Ankeny Fire: Chief Mundt is retiring at the end of the year.

Unity Point: Sherry _____, new trauma director. Please contact Katy Hill for Sherry’s contact information.

Knoxville Fire: Jim Mitchell has been appointed the new fire chief for the city of Knoxville.

Congratulations!

c) Fund Raising Events

Nothing reported

21) Adjourned @ 2045: Richardson / Light

22) Next Meeting – Monday, November 18th, 2013

Location: Polk City Fire Department

112 3rd St, Polk City, IA