1. **Call to Order –** Brian Helland
2. **Welcome –** Brian Helland
	1. Introductions: Brian Helland (Clive), Frank Prowant (Ankeny), Derrick Bingham (WDSM Fire), Clint Robinson (Waukee), Rob Light (Urbandale), Sean McAndrew (Johnston), Chris Perrin (MGMC), Bob Soukup (Indianola), Jon Davis (PCEMA), Franny Madeiros (Polk Co EMA), Troy Bass (Warren Co EMA), Rick Zimmerman (DSM), David Edgar (WDSM EMS), Matt Klein (Mercy, WHFD)
3. **Additions / Corrections to the agenda**
4. **Approval of September 2015 minutes**
5. **Airport Exercise – PIA** – Jon Davis

**Jon provided one page notes on the exercise. Full after action will be posted on CIEMSD.**

**Start/SMART worked well. A few old tags were used. Communications need some improvement, specifically use of interoperability. Consider future discussions w/ PCEMA/OPS Comm on common SOP for designated INTEROP (MICS/RHINO ETC).**

1. **Tourniquet use –** Sean McAndrew

McAndrew Discussed one local training CTR teaching to apply tourniquet proximal/high to injury. General discussion on protocol/use. 2”3 proximal to injury was consensus

Discussed recent surge in police carrying personal trauma kits and the need for training. Larger issue to be brought to Plexus by PCEMA of EMS role in active incidents.

1. **Treasurer’s Report**  - Matt Klein
	1. **Veridian**: Chk: $11,774.13, Sav: $7661.43
	2. **Paypal**: $6683.98
2. **Elections – Nominating Committee** – Katy Hill, Amanda Luick, Franny Madeiros
	1. **Election of Officers:** Motion was made by Frank Prowant to maintain current Officers, Second Rob Light
		1. President: Brian Helland
		2. Vice President: Clint Robinson
		3. Secretary /Treasurer: Matt Klein
3. **Training Committee Report** – Frank Prowant
4. **STEMI Committee Report** – Frank Prowant
	1. **Mission Lifeline**: Initial round of grant recipients (22) have been notified. Additional round of grants will not require need to reapply. 19 of 25 PCI centers are reporting to action registry
	2. **STEMI numbers**: #s for the local PCI centers are on the CIEMSD website.
	3. **STEMI Kit Pilot**: Ankeny, Clive, & West Des Moines are piloting kits (gown, IV extension, STEMI tags) are being provided / prepared at Mercy & Unity Point to expedite pt. to be prepare for cath lab.
5. **Operations Committee Report** – David Edgar
	1. **Synergy**: new issue released in October, STEMI task force, Immobilization, Infectious Disease Transport Team, Sepsis
6. **IDPH**
	1. No report
7. **Membership Committee** – Katy Hill
	1. January 2016 Dues will be sent out to departments.
8. **Communications Center Report**
	1. **No Report**
9. **Polk County Fire Chiefs Association Report** – Clint Robinson
	1. **??? RHINO / Communication with all dispatch centers, departments, and then training the staff on operation of inter-operability of radio communications.**
10. **IEMSA** – Katy Hill
	1. **2015 Conference**: “Great! I enjoyed it” –Rob Light
11. **Polk County Emergency Management**  - Franny Medeiros
	1. **Hiring two individuals: EMA Assistant, E911 Coordinator in January.**
12. **Polk County Medical Examiner**
13. **Hospital Reports**
	1. **Unity Point: Construction continues**
	2. **Mary Greeley: Construction continues**
	3. **Mercy: No report**
14. **Member County Reports**
15. **Announcements**
	1. Upcoming Training Opportunities
	2. Hiring/Promotion/Recognition
	3. Fund Raising Events
16. **Locations for 2016**:
17. **Motion** to adjourn: Light, 2nd Perrin @ 2000