1. **Call to Order –** Brian Helland
	1. 1830: helland
2. **Welcome –** Brian Helland
	1. Introductions:
3. **Additions / Corrections to the agenda**
	1. Health physicals (bottom)
4. **Approval of March 2014 minutes**
5. **Treasurer’s Report**  - Matt Klein

|  |  |  |  |
| --- | --- | --- | --- |
| Bs-Business Sav | 1 | $16,156.16 | $16,151.16 |
| Bd-Business Draft | 2 | $1,505.08 | $1,505.08 |
| Totals | $17,661.24 | $17,656.24 |

1. **Training Committee Report** – Frank Prowant
	1. Refresher dates are on the website (Jan - , Jan - ) will be held at Mercy Sullivan Center, CEH thru Mercy. Will be using the scanning system through Mike. Next Round table is May 29th @ Ankeny FD. Smart Training Keys / online training Tomme Tysdal will be working on protocol / request for the keys. No cost to utilize the keys. Next meeting on June 5th @ Ankeny Fire Department.
2. **STEMI Committee Report** – Frank Prowant
	1. STEMI alert tags will be tracked at each location, the services that are using them and how many the hospitals have to complete. Tracking the false positives from the pre-hospital side. Starting to see the tags in the ED. 1000 tags were printed at Unity Point and paid for by CIEMSD. Begin education component for the clinics, focusing on rapid triage and transport. Mission Lifeline in South Dakota referenced. Next meeting June 19th @ 0800, Polk County EMA.
	2. How are the Tags tracked? How is the information being sent back to the EMS agencies if they are being used or not used. Recommend that EMS agencies submit Pt follow up to assist with tracking purposes.
	3. STEMI Tag Training: <http://www.ciemsd.org/wp-content/uploads/2009/04/Metro-STEMI-Task-Force-EMS-education.pdf>
3. **Operations Committee Report** – Dave Edgar
	1. Last meeting was focused on delivery of the STEMI tags. Providing education to the agencies on the application of the tags
4. **EMS Data Project –** Chris Perrin
	1. Working on standardizing the terminology for EMS Data collection and curriculum for application of evidenced based guidelines.
5. **EMS System Standards update –** Frank Prowant
	1. *EMS system grants are tied to EMS System Standards. Standards are based on that Iowa does not have an “EMS system” and are fragmented. The goal of EMS Systems Standards “what every Iowan can expect from EMS”.* [*http://www.idph.state.ia.us/ems/ems\_system\_standards.asp*](http://www.idph.state.ia.us/ems/ems_system_standards.asp)
	2. *Focused on the 8 areas of EMS System Development ( ). The standards are not required by the state, but will potentially affect how EMS systems operate. Systems Standards Self-Assessment tool is located on the CIEMSD website- round table tab. 8 standards with 52 metrics that need to be met. Would recommend reviewing the Iowa EMS System Standards document and the systems standards are being met. Systems standards are available and multiple counties are working on them currently and that Polk Co. should begin to review and look at developing. How do we develop the standards to make the services and the care we provide better?*
6. **Coverdell Stroke Project** – Brian Helland
	1. Interested services – please participate – new form in final draft on website for download
		1. *New form “Final Draft” for the MEND exam (*[*http://www.ciemsd.org/wp-content/uploads/2009/04/EMS-Runsheet-v1.pdf*](http://www.ciemsd.org/wp-content/uploads/2009/04/EMS-Runsheet-v1.pdf) *), will be added to the website. Stroke coordinators at the facilities know the form is available and encourage EMS services to use them. IF you would like training on the stroke stuff please contact Chief Helland.*
	2. has there been any use of the forms yet?
7. **Membership Committee** – Katy Hill
	1. *EMS membership is hold to work on focusing the membership this fall. Will be developing a membership structure*
	2. *Bylaws: Active members, Supporting members,*
8. **Communications Center Report**
	1. *Aircraft communication with EMS agencies on the MICS frequencies. Vtac channels being added or utilized by helicopter EMS agencies*
9. **Polk County Fire Chiefs Association Report** – Clint Robinson
	1. *Chief Porter: updated on the Scott Street Fire. DSM had a chemical suicide and Chief Potava will be developing training. Chief Tom Solberg of Pleasant Hill was introduced.*
10. **IEMSA** – Katy Hill
	1. *Signed bill into effect for Police, Fire, EMS for $100 tax break***.**
11. **Metro Trauma Committee Report** – Brian Helland
	1. *Meet today, unable to attend due to city commitment*.
12. **Metro ED Committee Report** – Dave Edgar
	1. *HC standard is no longer an operational item. No issues EMS, discussed STEMI* **tags.**
13. **Polk County Emergency Management**  - AJ Mumm
	1. *MCI table top: Ankeny 3rd of June, Full scale June 10th.*
	2. *State wide MCI exercises: focus is to make sure each county has a plan in place. The “box cards” are making the way across the state. Multiple counties are reaching out to implement structure for EMS /Fire services.*
	3. *MCI Training in a box is available at the EMA to be checked out.*
14. **Polk County Medical Examiner** – Amanda Luick
	1. *absent*
15. **Hospital Reports**
	1. **Unity Point:**
		1. *1 hour CEH tomorrow with lunch, EMS week events food all everyday at Unity point see Katy details or call rich.*
		2. *New ED manager: Pam Harrison*
		3. *School of nursing is down. Will begin Phase I of remodel and should not affect EMS traffic.*
	2. **Mercy:**
		1. *EMS week activities.*
16. **Member County Reports**
17. **New Business**
	1. *Fire Ground air monitoring policy, Hydrogen cyanide. Antidote kit at the hospitals / will check with the Main Hospital pharmacies.*
18. **Announcements**
	1. Upcoming Training Opportunities
	2. Hiring/Promotion/Recognition
		1. Ankeny Fire Chief: Gene Clack will start June 1
	3. Fund Raising Events